

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH DOUGLAS CARL MERRITT, DBA CRAFTSMAN PLUMBING, TO PROVIDE MAINTENANCE, INSPECTIONS, AND REPAIR SERVICES TO LIFT STATIONS AND OTHER WASTE DISPOSAL SYSTEMS FOR THE BUILDING AND EQUIPMENT SERVICES DEPARTMENT AND THE SAN ANTONIO FIRE DEPARTMENT, BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2026, WITH TWO ONE-YEAR RENEWAL OPTIONS, FOR AN ESTIMATED ANNUAL COST OF \$41,000.00, TOTALING AN ESTIMATED COST OF \$205,000.00, INCLUDING RENEWAL OPTIONS. FUNDING IS FROM THE FY 2023 FACILITY SERVICES FUND BUDGET AND FY 2023 GENERAL FUND BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio with maintenance, inspections, and repair services to lift stations and other waste disposal systems for the Building and Equipment Services Department and San Antonio Fire Department; and

WHEREAS, one proposal was received and evaluated; and

WHEREAS, staff recommends Doug Carl Merritt, dba Craftsman Plumbing, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning July 1, 2023 through June 30, 2026, with the option for the City to renew for up to two additional, one-year periods, for an estimated annual cost of \$41,000.00 and an estimated total cost of \$205,000.00 for the entire contract period, including renewal options; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Doug Carl Merritt, dba Craftsman Plumbing, to provide the City of San Antonio with maintenance, inspections, and repair services to lift stations

and other waste disposal systems for the Building and Equipment Services Department and San Antonio Fire Department is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$28,800.00 is available in Fund 76001000, Cost Center 3506010003 and General Ledger 5202020 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$12,200.00 is available in Fund 11001000, Cost Center 2015130001 and General Ledger 5204050 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

SECTION 5. Payment is authorized to Doug Carl Merritt, dba Craftsman Plumbing, and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney